

Below we provide you with information regarding the processing of personal data communicated by you.

Data Controller

Your data will be processed, as Data Controller, by: HRC International Academy S.r.l., with registered office in Rome (00144), Via della Sierra Nevada n. 108, Tax Code and VAT Number 14332251009 (hereinafter for brevity HRC).

We specify that "processing" of personal data, according to the Regulation, means any operation or set of operations, performed by HRC with or without the aid of automated processes and applied to your personal data or sets of personal data, such as collection, recording, organization, structuring, storage, adaptation or modification, extraction, consultation, use, communication by transmission, diffusion or any other form of making available, comparison or interconnection, limitation, cancellation or destruction.

Purpose And Legal Basis of the Treatment

The data provided by you when filling in the form may be used by the Data Controller for the following purposes:

- a) To store and process the answers you provided in filling out the questionnaire related to your participation in the Project called "International HRC Square";
- b) To store your data, provided by filling in the form, such as: name, surname, e-mail, job title and company, in order to process your contact request;
- c) To comply with requests from Authorities, public bodies and organizations and the relative provisions, for the exercise of rights, including those of third parties, in judicial and administrative proceedings or in arbitration or conciliation procedures;

With regard to the processing referred to in letters a), b) and c) the provision of personal data and the expression of your consent is optional therefore it is necessary to acquire specific authorization consent (art. 6 letter a) of EU Reg. 2016/679 and subsequent additions); by consenting to such processing, HRC may contact you in order to follow up on your request to participate in the International HRD Square.

Type of Data Processed

The personal data you communicate to HRC when filling out the contact form are processed, such as: personal and contact data (First Name, Last Name, email address, job title, referring company).

Data Management

The processing of data will be carried out with manual and/or computer and telematic tools by authorized personnel and qualified to treat in accordance with the rules in force and the principles of correctness, lawfulness, transparency, relevance, completeness and not excessive, accuracy and logic of organization and processing closely related to the purposes pursued and in any case to ensure the security, confidentiality, integrity and availability of data processed, in compliance with organizational measures, physical and logical provisions.

Data Retention Period

The personal data that you have provided to HRC will be retained for a period of up to 2 years and, if necessary, for a further period required by law in order to comply with civil, tax and fiscal obligations in force and to exercise or defend a right in court.

At the end of the period of time indicated above, your data will be deleted or anonymized.

Recipients

Your personal data may be transferred to:

- External collaborators involved in the administrative/accounting management, in the capacity of external data processors, who operate on behalf of the Data Controller (for all the purposes indicated above);
- Judicial and administrative authorities, for the fulfilment of legal obligations (for the purposes referred to in points a, b and c);

Transfer of Data Abroad

Your personal data will not be transferred outside the European territory (EU).

Rights of the Interested Party

You will be able to exercise the rights under Articles 7 paragraph 3, 15, 16, 17, 18, 20, 21 and 77 of EU Reg. 2016/679 on the protection of personal data such as the revocation of data, the confirmation of their

existence, the indication of the origin of the data, the purposes and methods of processing, updating, rectification, integration, portability, and the possibility to object to the processing.
This exercise may be carried out by making a request to the Data Controller through the e-mail address dpo@hrcigroup.com / privacy@hrcigroup.com.

HRC International Academy Srl - Via della Sierra Nevada n 108 - 00144 Roma - C.F./P.Iva 14332251009

